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# Official Minutes of the Albion Select Board Meetings, 2011

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**Town of Albion**  
**Selectboard Meeting**

**April 11, 2011**

**Selectboard members present:** Marion Foster, Michelle Boivin, Mary Lee Rounds.

**Others Present:** Winston Higgins, Road Commissioner, Dick Ware, Mason.

1. **Meeting called to Order:** at 7:03 by the Chair, Marion Foster

2. **Meeting Minutes**

- a) The meeting minutes were reviewed by Board members
- b) Marion made a motion to accept the March, 21, 2011 meeting minutes with a minor correction amendment. The motion was seconded by Michelle. The motion passed by a vote of 3 to 0.

3. **Ariel Survey & Photos**

Marion had contacted Tony Neves for information regarding digital maps. After a brief discussion, it was agreed that this issue should be tabled for now.

4. **Besse Building**

Marion noted that we have approval from voters to go forward with needed repairs to the Besse building. She suggested that those who had bid previously be contacted to see if they were still interested. She also suggested that we not contract until after July when the cash flow situation will be improved..

Dick spoke briefly about his previous assessment of the building repair needs.

Michelle indicated that we should require sealed bids and Mary Lee suggested adding language about option to reject any and all bids.

## **5. Roads**

There was a brief discussion about roads, up coming work, and how many culverts would be needed. There was also a discussion of the Hussey bridge repairs and the notice from the state.

## **6. Appointments**

It was noted that there were a few that needed signatures. These were completed.

## **7. Copier**

The two copier options were discussed. After comparing information, the members decided that getting a new machine through the State was better than getting a used one since the difference in price was not significant. Board members also considered whether to purchase the copier outright or on installments. Since the installment plan would result in a higher price, outright purchase was chosen. Marion felt that the final decision to purchase this particular machine should be delayed one more day in order to seek Amanda's input and to ensure that the model had all the features needed by the office staff. After some discussion, a decision was reached for Marion to speak to Amanda the next day and if no impediments were identified, the copier would be ordered ASAP.

## **8. Auditor contract**

The contract has been signed and the final audit report will be coming.

## **9. CEO/ACO Backup**

Marion noted that we have a back-up for Mike. Also discussed was the new building codes & training needed.

## **10. Clean Up Day**

The town clean up day has been set for May 21<sup>st</sup>. Members agreed that no tires would be accepted. Also need to change posters

## **11. Flood Plan Ordinance**

FEMA sample will be submitted to planning board. Town meeting will be needed for approval.

## **12. Adjournment:**

Marion made a motion to adjourn at 9:27pm. Michelle seconded the motion. The vote was 3 to 0 in favor.

**Town of Albion**  
**Selectboard Meeting**

**April 25, 2011**

**Selectboard members present:** Marion Foster, Michelle Boivin, Mary Lee Rounds.

**Others Present:** Linda Huff

1. **Meeting called to Order:** at 7:10 by the Chair, Marion Foster

2. **Meeting Minutes – April 11, 2011**

- a) The meeting minutes were reviewed by Board members and it was noted that one item was missing. The minutes will be corrected and then reviewed at the next meeting.

3. **Roads**

There was a discussion past problems and current needs. Mary Lee stated that she would try to locate used guardrails for the Hussey Bridge and Libby Hill. She also suggested that town should contract for someone to do small jobs.

The cost of blades for the grader and how often they are needed were briefly discussed.

Mary Lee made a motion to establish a 3 to 5 member volunteer Road Committee to advise the Road Commissioner and Select Board by gathering information that may help set priorities. Michelle seconded the motion. The vote was 3 to 0 in favor.

Mary Lee and Winston will solicit volunteers. Michelle suggested having someone from the planning board.

#### **4. Budget & Warrant**

Warrant preview was looked at and discussed. The cost of the gravel and the furnace repair were noted. There was also a discussion about the production of the warrant using the new budget process, the need for consistency in the procedures and who would be doing it.

Printouts from trio of posted expenses to date as well as posted revenue were given to the board members.

#### **5. Recycling**

Mary Lee will follow up with Sullivan regarding increased cost of traveling for disposal.

#### **6. CEO/ACO**

We have an offer for assistance but Mike says it is not needed. He can take phone calls and do paperwork at home. He expects to be able to drive soon.

#### **7. Henry Perkins**

Winston had contacted Henry Perkins regarding hiring for summer road work. Henry will need to take safety training and has been scheduled for the required courses. Mary Lee will follow-up on worker's comp for issues regarding additional employees.

#### **8. Extra Sand Bills**

The bill for the extra sand from DOT will be paid through Nitram. This was done today.

#### **9. Adjournment**

Michelle made a motion to adjourn at 8:45 and Marion seconded it. The vote was 3 to 0 in favor.

## **Albion Selectmen's Meeting**

**Wednesday, July 13, 2011**

**7:00 PM at Besse Building**

Present at the meeting were Mary Lee Rounds, Beverly Bradstreet and Mike Getchell.

Beverly Bradstreet made a motion to buy salt from where we bought it last year for the same price, Mike Getchell 2<sup>nd</sup> the motion, all in favor and passed.

Mary Lee Rounds made a motion to have Mike Spaulding bush hog and clean up the old dump area at a cost of \$175.00. Mike Getchell 2<sup>nd</sup> the motion, all in favor and passed.

Beverly Bradstreet made a motion for new bids to repair the Besse Building. Mike Getchell 2<sup>nd</sup> the motion. All in favor and passed.

Mary Lee Rounds made a motion to put the Selectmen's minutes on the Albion web site. Mike Getchell 2<sup>nd</sup> the motion. All in favor and passed.

Beverly Bradstreet made a motion to accept Mark Hamilton's resignation as Albion's Fire Chief. Mike Getchell 2<sup>nd</sup>.The motion. All in favor and passed.

Mary Lee Rounds made a motion to compensate the firefighters for moneys spent out of their own pockets. There was no 2<sup>nd</sup> motion.

Mary Lee Rounds made a motion to conclude the meeting at 9:19 PM. Motion was 2<sup>nd</sup> b Beverly Bradstreet. All in favor and passed.

Respectfully Submitted by

Mike Getchell

**Town of Albion  
Selectpersons Meeting  
July 21, 2011**

**Call to order:** Mary Lee Rounds called meeting to order at 7:00 PM

**Selectpersons present:** Mary Lee Rounds, Beverly Bradstreet and Mike Getchell

Rick Lawrence recommended raising the property tax mill rate to .013500.

Mary Lee Rounds made a motion to accept Mr. Lawrence's recommendation.  
Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

Mary Lee Rounds made a motion to conclude the meeting. Mike Getchell 2<sup>nd</sup> the motion  
all in favor and passed.

Meeting concluded at 7:40 PM

Respectfully submitted by  
Mike Getchell

**Town of Albion  
Selectpersons Meeting  
July 25, 2011**

**Call to Order:** Mary Lee Rounds call meeting to order at 7:00 PM

**Selectpersons Present:** Mary Lee Rounds, Beverly Bradstreet and Mike Getchell.

**Minutes Review:** The Minutes of the August 11, 2011 meeting was approved on a motion by Mary Lee Rounds and 2<sup>nd</sup> by Beverly Bradstreet.

Beverly Bradstreet made a motion to advertise in the Morning Sentinel for a replacement for the Fire Chief. Mike Getchell 2<sup>nd</sup> the motion. All in favor and passed.

Mary Lee Rounds made a motion to have Mike Spaulding post on Albion's web page the Real Estate tax commitment and the land use ordinance. Beverly Bradstreet 2<sup>nd</sup> the motion. All in favor and passed.

Mary Lee Rounds made a motion to use some of the moneys from the Libby foundation to pay the taxes of two Albion residences. Beverly Bradstreet 2<sup>nd</sup> the motion. All in favor and passed.

Warrants were signed.

Mary Lee Rounds made a motion to adjourn the meeting. Beverly Bradstreet 2<sup>nd</sup> the motion. All in favor and passed

Meeting was adjourned at 8:30 PM

Respectfully Submitted by  
Mike Getchell



**Town of Albion**

**Selectpersons Meeting**

**August 10, 2011**

**Call to Order:** Mary Lee Rounds called meeting to order at 7:00 PM

**Selectpersons Present:** Mary Lee Rounds, Beverly Bradstreet and Mike Getchell

Bids for winter road maintenance and sand supply were opened and read.

Mary Lee Rounds made a motion to have Mark Hamleton apply for a grant to purchase a new fire truck. Mike Getchell 2<sup>nd</sup> the motion, all in favor and passed.

Beverly Bradstreet made a motion to have a Selectpersons meeting on August 15 to decide who will be awarded the bids, Mike Getchell 2<sup>nd</sup> the motion, all in favor and passed.

Meeting was adjourned at 9:15

Respectfully Submitted by

Mike Getchell

**Town of Albion  
Selectpersons Meeting  
August 15, 2011**

**Call to order:** Mary Lee Rounds called meeting to order at 7:00 PM

**Selectpersons present:** Mary Lee Rounds, Beverly Bradstreet and Mike Getchell.

Clint Spaulding was awarded the winter maintenance contract at \$10,500 for the 2011/2012 season.

F C Works and son was awarded the contract to supply the winter sand at \$6.95 per cubic yard, total of 2500 cubic yards, delivered mixed with the salt the town purchased and placed in the sand shed.

NITRAM was awarded the contract to plow town roads for the 2011/2012 winter season at \$180,000.

There is a verbal agreement to have F C Works do the road repair work and Bard Paving will perform the paving.

Beverly Bradstreet made a motion to abate unpaid Personal Property taxes form 2004-2010, Amanda Dow deems uncollectible.

2004 Brian M. Reny	\$38.40
2005 Albion Health Club	\$141.96
2006 Albion Health Club	\$121.52
2007 Rent-a-Center	\$112.85
2008 Rent-a-Center	\$104.72
2009 Rent-a-Center	\$111.60
2010 Rent-a-Center	\$118.80

Mike Getchell 2<sup>nd</sup> the motion, all in favor and passed.

Mary Lee Rounds made a motion to accept Richard Lawrence's explanation on map 4 lot 5-0 account #1290, abate value \$38,800, tax: \$523.80 garage expansion, new patio, and canopy built after April 1 will be taxed for 2012. Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

Beverly Bradstreet made a motion to send Albion maps to Ariel Photo for updating, they are three years overdue. Mary Lee Rounds 2<sup>nd</sup> the motion, all in favors and passed.

Mary Lee Rounds made a motion to adjourn the meeting at 8:30 PM. Mike Getchell 2<sup>nd</sup> the motion, all in favor and passed.

Meeting was adjourned at 8:30 PM

Respectfully Submitted by  
Mike Getchell



**Town of Albion  
Selectpersons Meeting  
August 22, 2011**

**Call to order:** Mary Lee Rounds called meeting to order at 7:00 PM

**Selectpersons present:** Mary Lee Rounds, Beverly Bradstreet and Mike Getchell.

Warrants were sighed totaling \$14557.65

Beverly Bradstreet made a motion to purchase fuel oil for the Besse building from Waldo Oil on the budget plan, meaning we pay a set amount each month and we get five cents off the going price. Mary Lee Rounds 2<sup>nd</sup> the motion, all in favors and passed.

Dick Ware explained to the board what he would do to repair the Besse building exterior, as far as grinding out the bad mortar joints and point up the brick work. Also he agreed to paint the wood trim and do any repair as needed. He is going to give the board a proposal detailing all work and cost involved.

There was dialog about the Sheriff department (prison inmates) painting some of the interior walls of the Besse building over Labor Day weekend, colors to be determined.

Mary Lee Rounds made a motion to adjourn the meeting. Beverly Bradstreet 2<sup>nd</sup> the motion, all in favors and passed.

Meeting was adjourned at 8:30 PM

Respectfully Submitted by  
Mike Getchell

**Town of Albion  
Selectpersons Meeting  
September 14, 2011**

**Call to order:** Mary Lee Rounds call meeting to order at 7:00PM

**Selectpersons present:** Mary Lee Rounds, Beverly Bradstreet, and Mike Getchell

Motion was made by Mary Lee Rounds to accept last months minutes, Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

Dick Ware submitted a estimate for repair to the Besse building to include grinding of mortar joints and repointing them, caulking all windows, painting trim work, sealing the mortar and rocks. And any board replacement as needed on a cost plus bases. Mary Lee Rounds made a motion to accept Mr. Ware's proposal. Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

Warrants totaling \$ 238,994.29 were signed by selectpersons.

Mary Lee Rounds made a suggestion that once a month one of the selectpersons write an article on what is happening at the town office and with the selectpersons. The article may be posted on the town's web page and the Town Line. This should occur in the near future. Any suggestions or comments from Albion residents is welcome.

Respectfully submitted by  
Selectman  
Mike Getchell

**Town of Albion  
Selectpersons Meeting  
September 26, 2011**

**Call to order:** Mary Lee Rounds called the meeting to order at 7:00 PM

**Selectpersons present:** Mary Lee Rounds, Beverly Bradstreet and Mike Getchell

**Others present:** Mike Spaulding and Jason Marks

Mary Lee Rounds made a motion to accept last months minutes with a few revisions. Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

Mary Lee Rounds made a motion to try software called **Road System Maintenance**; it is used to document the conditions of roads. The first ten entries are free after that the cost of the software is \$75.00 with no additional fees. Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

Beverly Bradstreet talked about the town's budget and concluded we are about where we should be for this time of year. She will continue to work on the budget and report updates as she analyzes them.

Dialog was held about the Planning Board, with regards to seemingly outdated ordinances.

Mike Spaulding expressed concern that he was not fully documenting actions and discussions concerning his position as C.E.O. And would like to propose a form he will fill out and submitted to the Planning Board, documenting his actions.

Pre-warrants totaling \$16,947.40 was signed by the Selectpersons.

Respectfully submitted by  
Mike Getchell

Mary Lee Rounds

Beverly Bradstreet

Mike Getchell

**Town of Albion  
Selectpersons Meeting  
October 12, 2011**

**Call to order:** Mary Lee Rounds called the meeting to order at 7:00 PM

**Selectpersons present:** Mary Lee Rounds, Beverly Bradstreet and Mike Getchell.

Mary Lee Rounds made a motion to accept last months minutes, Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed

Representatives of Central Maine Power gave their preconstruction overview for the Town of Albion.

.The proposed schedule for construction in the Town of Albion is as follows:

Right of way clearing may begin as early as October 2011:

Construct new section 257 (115 kV) and rebuild existing section 67 (115 kV), to be renamed section 258 from fall 2012 to spring 2013:

Construct section 3024 (345 kV) from Benton to Coopers Mills is scheduled for summer 2013 to early 2014:

Schedule is subject to change due to unforeseen circumstances.

Dick Ware continues the mason repair work on the Besse Building, should be completed on time.

Beverly Bradstreet continues to verify the budget and reports all seems to be on schedule.

Mike Spaulding recommended a form or method to document all complaints the Town of Albion receives.

Town of Albion abatements were signed by Selectpersons.

Mary Lee Rounds made a motion to purchase new state and federal signs to be posted in the town office. Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

Mike Getchell made a motion to change the Selectpersons meeting time from 7:00 PM to 6:00 PM. Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

Beverly Bradstreet made a motion to name the **big room** in the Bessey Building in honor of Freeland Drake. Mike Getchell 2<sup>nd</sup> the motion, all in favor and passed.



Mary Lee Rounds made a motion to give Norman Getchell the Boston Post Cane, as he is the oldest known living resident of Albion. (96 years young) Mike Getchell 2<sup>nd</sup> the motion, all in favor and passed. Mike Getchell will present his father with the cane during the November Selectpersons meeting.

Mary Lee Rounds made a motion to nominate Leonard Dow for the 2011 Spirit of America Award and the Volunteers of the Albion Fire Department for the 2012 Spirit of America Award. Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

There was a discussion on whether the Town of Albion needed a constable. Mary Lee Rounds made a motion to table the dialog. Mike Getchell 2<sup>nd</sup> the motion, all in favor and passed.

Mary Lee Rounds made a motion to conclude the meeting, Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

Meeting adjourned at 9:40 PM

Respectfully submitted by  
Mike Getchell

**Town of Albion  
Selectpersons Meeting  
Nov. 9, 2011**

**Call to Order:** Mary Lee Rounds call meeting to order at 6:00 PM

**Selectpersons Present:** Mary Lee Rounds, Beverly Bradstreet and Mike Getchell.

**CEO: Mike Spaulding**

**Minutes Review:** The Minutes of the Oct. 24, 2011 meeting was approved on a motion by Mary Lee Rounds and 2<sup>nd</sup> by Beverly Bradstreet.

The General Assistance public meeting has been tabled.

The Albion Appeals board has asked the Selectpersons to appoint two alternative persons for their appeals board. There was dialog on this issue and no one was appointed as of now. Current members will remain until the annual town meeting of 2012.

Dialog was held on moneys left over at the end of the fiscal year. It was suggested the moneys not spent for the year stay in that particular account, such as the commentary account and road repair account and not be returned to the general fund. Further discussion will be forth coming. This matter will be brought before the budget committee.

Concern was raised about the amount of road sand we have in the sand shed. Some though it looked like less then the twenty five hundred cubic yards we ordered. Mike Getchell said he would calculate the volume and report his findings.

Meeting was adjourned on a motion by Mary Lee Rounds and 2<sup>nd</sup> by Mike Getchell, all in favor and passed.

Respectfully submitted by  
Mike Getchell

**Town of Albion  
Selectpersons Meeting  
November 28, 2011**

**Call to Order:** Mary Lee Rounds call meeting to order at 6:00 PM

**Selectpersons Present:** Mary Lee Rounds, Beverly Bradstreet and Mike Getchell.

**Others present:** Fire Chief, Andy Clark

**Minutes Review:** The Minutes of the November 9, 2011 meeting was approved on a motion by Mary Lee Rounds and 2<sup>nd</sup> by Beverly Bradstreet. All in favor and passed.

Norman A. Getchell was awarded the Boston Post cane. Norman is the oldest resident of Albion. (96 years young) The award was presented to him by his son, Mike Getchell. Also present at the ceremony was his daughter, Jean McCarthy her husband Bruce from Lubec and Anita Getchell his daughter in-law.

There have been reports from residents that certain roads had too much sand spread this last storm and no sand on other roads. This concern will be addressed with the plow contractor, NITRAM of Benton.

Mike Getchell calculated the amount of sand in the town's sand shed and reported we did get the 2500 cubic yards of sand the town paid for. Mary Lee Rounds made a motion to purchase and additional 500 cubic yards of sand and enough salt, approximately 10 cubic yards to mix with the sand, stating the town had exhausted the amount of sand it purchased last year and had to purchase more sand in the middle of winter at a higher cost. Beverly Bradstreet 2<sup>nd</sup> the motion, all in favor and passed.

Andy Clark, Fire Chief, will apply for a grant to purchase new **radios** at no cost to Albion. He is also going to apply for a grant to purchase a **brush truck** at no cost to Albion. The brush truck will be used to fight brush fires and also can be used for other fire fighting as well as traffic control at emergency scenes.

The work to the exterior of the Besse building by Dick Ware has been completed and under budget. Painting of some of the interior rooms at the building by the residents of the Kennebec County Correctional Facility will be completed soon. They have done an outstanding job.

Beverly Bradstreet continues to evaluate the budget; all seems to be in order.

Dialog was held about preparation for next year's budget.

Dialog was held about a proposed warrant for the town meeting that would eliminate the position of road commissioner. It has been suggested the town could save money

employing someone to do the work. Further research and communicating with neighboring towns will be needed.

Respectfully submitted by  
Mike Getchell

**Town of Albion  
Selectpersons Meeting  
December 14, 2011**

**Call to Order:** Mary Lee Rounds call meeting to order at 6:00 PM

**Selectpersons Present:** Mary Lee Rounds, Beverly Bradstreet and Mike Getchell.

**Others present:** Fire Chief, Andy Clark

**Minutes Review:** The Minutes of the November 28, 2011 meeting was approved on a motion by Mary Lee Rounds and 2<sup>nd</sup> by Beverly Bradstreet. All in favor and passed

Warrants totaling \$172,996.24 were signed by Selectboard members.

Mary Lee Rounds and Winston Higgins attended an informational meeting on winter road maintenance. The State of Maine DOT no longer uses sand on the roads, instead they use liquid calcium and treated salt, other towns in the area are following suit with favorable results. It appears the cost may be lower than sand and salt with less corrosion on the vehicles. Other benefits include no spring clean-up of the roads, no loss of drainage ditches and other financial benefits. Further research will be needed to determine the cost and benefits of this method of road maintenance.

Applications for concealed weapon permits were discussed and signed.

Thirteen properties in the town of Albion have been foreclosed, as of 12/06/2011. Further action will be discussed with the property owners over the next few weeks.

Respectfully submitted by  
Mike Getchell